

#### TIPS FOR GETTING YOUR LICENSE FAST!

#### IMPORTANT LINKS

Maryland MVA: http://dri.vg/Eim

MVA CDL Information: http://dri.vg/5kC

MVA Appointments: http://dri.vg/wta

**Driver License Office Locations:** http://dri.vg/jN5

Fees: http://dri.vg/unX

MVA REQUIREMENTS CHECKLIST

Ш	Valid Driver's License
	Medical Certificate: <a href="http://dri.vg/TVX">http://dri.vg/TVX</a>
	Proof of Identity Documents: http://dri.vg/Zr5

#### TESTS YOU WILL NEED TO TAKE

General Knowledge
Air Brakes (if applicable)
Pre-Trip Inspection
Basic Skills
CDL Road Test
Vision Exam

#### Applicable exams for desired endorsements:

- Hazardous Materials
- Tank Vehicles
- Passengers
- School Bus
- Double/Triple Trailers

Practice exam available online at: www.TestQuestionsAndAnswers.com

### **MVA CHEATS and TIPS!**

## MARYLAND CDL TRANSPORTING PASSENGERS SAFELY CHEAT SHEET

- 1. Bus collisions most often happen:
  - At intersections.
  - 4 Common Accidents
- 2. At railroad crossings, you do not have to stop, but must slow down and carefully check for other vehicles:
  - At streetcar crossings.
  - Where a policeman or flagman is directing traffic.
  - If a traffic signal is green.
  - At crossings marked as "exempt" or "abandoned."
  - 4 Railroad-highway Crossings Stops
- 3. In good weather, the posted speed on banked curves is:
  - Safe for cars but it may be too high for many buses.
  - 4 Speed on Curves
- 4. There should be nothing in the aisle that:
  - Might trip other riders.
  - 4 Loading and Trip Start







#### 5. If your bus is disabled:

- Do not tow or push a disabled bus with riders aboard the vehicle, unless getting off would be unsafe.
- Only tow or push the bus to the nearest safe spot to discharge passengers.
- 4 Prohibited Practices
- 6. Ensure your bus has the following emergency equipment required by law:
  - Fire extinguisher.
  - Emergency reflectors.
  - 4 Roof Hatches
- 7. No rider may stand:
  - Forward of the rear of the driver's seat.
  - 4 Standee Line
- 8. Watch for diamond shaped labels and do not transport any hazardous material unless:
  - You are sure the rules allow it.
  - 4 Hazardous Materials
- 9. Buses must never carry:
  - Division 2.3 poison gas, liquid Class 6 poison, tear gas, irritating material.
  - More than 100 pounds of solid Class 6 poisons.
  - Explosives in the space occupied by people, except small arms ammunition.
  - Labeled radioactive materials in the space occupied by people.
  - More than 500 pounds total of allowed hazardous materials, and no more than 100 pounds of any one class.
  - 4 Forbidden Hazardous Materials
- 10. If the aisle is on a lower level than the seats:
  - Remind riders of the step-down.
  - It is best to tell them before coming to a complete stop.
  - 4 At Your Destination

- 11. When inspecting the interior of the bus, the following parts of your bus must be in safe working condition:
  - Each handhold and railing.
  - Floor covering.
  - Signaling devices, including the restroom emergency buzzer, if the bus has a restroom.
  - Emergency exit handles.
  - 4 Inspecting Bus Interior

#### 12. At railroad crossings:

- Stop your bus between 15 and 50 feet before railroad crossings.
- Listen and look in both directions for trains. You should open your forward door if it improves your ability to see or hear an approaching train.
- Before crossing after a train has passed, make sure there isn't another train coming in the other direction on other tracks.
- If your bus has a manual transmission, never change gears while crossing the tracks.
- 4 Railroad-highway Crossings Stops
- 13. When conducting a vehicle safety inspection, you should only sign the previous driver's report if:
  - Defects reported earlier have been certified as repaired or not needed to be repaired.

Vehicle Inspection

#### 14. If your speed is too high on a curve:

- With good traction, the bus may roll over.
- With poor traction, it might slide off the curve.
- 4 Speed on Curves
- 15. Materials that are hazardous can be identified using the:
  - Federal Hazardous Materials Table.
  - 4 Hazardous Materials

#### 16. To prevent possible injury to passengers:

- Wait for them to sit down or brace themselves before starting.
- Starting and stopping should be as smooth as possible.

4 - At Stops

#### 17. If they get off the bus, remind riders to:

- Take carry-ons with them.
- 4 At Your Destination

#### 18. Make sure these things are in good working order before driving:

- Service brakes, including air hose couplings (if your bus has a trailer or semitrailer).
- Parking brake.
- Steering mechanism.
- Lights and reflectors.
- Tires (front wheels must not have recapped or regrooved tires).
- Horn.
- Windshield wiper or wipers.
- Rear-vision mirror or mirrors.
- Coupling devices (if present).
- Wheels and rims.
- Emergency equipment.
- 4 Inspecting Vehicle Systems

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- Nine
- 4 Hazardous Materials

#### 20. To prevent theft or vandalism of the bus:

- Charter bus drivers should not allow riders on the bus until departure time.
- 4 At Your Destination

#### 21. When arriving at the destination or intermediate stops announce:

- The location.
- Reason for stopping.
- Next departure time.
- Bus number.

4 - At Your Destination

- 22. Before the trip begins, mention rules about:
  - Smoking.
  - Drinking.
  - Use of radio and tape players.
  - 4 On the Road Passenger Supervision
- 23. When scanning the interior of the bus, you may have to:
  - Remind riders about rules, or to keep arms and heads inside the bus.
  - 4 On the Road Passenger Supervision
- 24. When approaching a drawbridge, you do not need to stop, but must slow down and make sure it's safe, when:
  - There is a traffic light showing green.
  - The bridge has an attendant or traffic officer who controls traffic whenever the bridge opens.
  - 4 Drawbridges
- 25. Urban mass transit coaches may have a:
  - Brake and accelerator interlock system.
  - 4 Use of Brake-door Interlocks
- 26. Do not allow riders to leave carry-on baggage in:
  - A doorway or aisle.
  - 4 Loading and Trip Start
- 27. If you must discharge a drunk or disruptive rider:
  - Don't discharge such riders where it would be unsafe.
  - It may be safer at the next scheduled stop or a well-lighted area where there are other people.

4 - At Stops

#### 28. The brake and accelerator interlock system:

- Applies the brakes and holds the throttle in idle position when the rear door is open.
- 4 Use of Brake-door Interlocks

#### 29. Hazardous materials can pose a risk to:

- Health, safety, and property during transportation.
- 4 Hazardous Materials

#### 30. Never drive with an:

- Open emergency exit door or window.
- 4 Inspecting Bus Interior

#### 31. While driving, scan the:

- Interior of your bus.
- Road ahead.
- Sides.
- Rear.
- 4 On the Road Passenger Supervision

#### 32. Do not allow riders to carry on common hazards such as:

- Car batteries or gasoline.
- 4 Forbidden Hazardous Materials
- 33. If you work for an interstate carrier, you must complete a written inspection report for:
  - Each bus driven.
  - 4 After-trip Vehicle Inspection
- 34. At night or any other time you use your outside lights, you must turn on the:
  - Red emergency door light.

- 4 Inspecting Bus Interior
- 35. The rules require shippers to mark containers of hazardous material with the material's:
  - Name.
  - Identification number.
  - Hazard label.
  - 4 Hazardous Materials
- 36. When approaching curves:
  - Reduce your speed.
  - 4 Speed on Curves
- 37. Some hazardous materials that buses may carry include:
  - Small-arms ammunition labeled ORM-D.
  - Emergency hospital supplies and drugs.
  - 4 Forbidden Hazardous Materials
- 38. Do not use the brake and accelerator interlock system:
  - In place of the parking brake.
  - 4 Use of Brake-door Interlocks
- 39. A two inch line on the floor showing riders where they cannot stand is called the:
  - Standee line All standing riders must stay behind it.
  - 4 Standee Line
- 40. When inspecting the interior of the bus, ensure that:
  - The "Emergency Exit" sign on an emergency door is clearly visible.
  - The red emergency door light works.
  - 4 Inspecting Bus Interior
- 41. If a drawbridge does not have a signal light or traffic control attendant, you must:
  - Stop at least 50 feet before the draw of the bridge.

- Look to make sure the draw is completely closed before crossing.
- 4 Drawbridges
- 42. You must stop at drawbridges that do not have:
  - A signal light or traffic control attendant.
  - 4 Drawbridges

#### 43. If your bus has emergency roof hatches:

- You may lock some emergency roof hatches in a partly open position for fresh air.
- Do not leave them open as a regular practice.
- Keep in mind the bus's higher clearance while driving with them open.
- 4 Roof Hatches
- 44. Bus drivers must have a commercial driver license if they drive a vehicle designed to seat more than:
  - 16 or more persons, including the driver.
  - 4 Transporting Passengers Safely
- 45. The after trip vehicle inspection must:
  - Specify each bus.
  - List any defect that would affect safety or result in a breakdown.
  - Specify if there are no defects.
  - 4 After-trip Vehicle Inspection
- 46. When pulling out from a stop and merging with other traffic:
  - Wait for the gap to open before leaving the stop.
  - Never assume other drivers will brake to give you room when you signal or start to pull out.
  - 4 Common Accidents
- 47. Secure baggage and freight in ways that avoid damage and:
  - Allow the driver to move freely and easily.
  - Allow riders to exit by any window or door in an emergency.

# MVA CHEATS and TIPS! MARYLAND CDL TRANSPORTING PASSENGERS SAFELY CHEAT SHEET

- Protect riders from injury if carry-ons fall or shift.
- 4 Loading and Trip Start

48. During the after trip inspection, mass transit drivers should make sure the following devices are working properly:

- Passenger signaling devices.
- Brake door interlocks.
- 4 After-trip Vehicle Inspection

#### 49. Buses designed to allow standing must have a:

- Two-inch line on the floor or some other means of showing riders where they cannot stand.
- 4 Standee Line